

# **YOKOHAMA Creative-City Studies**

## **October 2020 Admission Application Form**

### **Instructions**

1. Read each question carefully before you fill in your information and answers.
2. The application must be typewritten in Adobe Reader with the exception of your signature, and the electronic data must be kept with you for further inquiry.
3. Numbers must be written in Arabic numerals.
4. The year must be written in the Anno Domini (AD) system.
5. Proper nouns must be written in full spelling without abbreviation.
6. Sign your electronic signature on the last page of this form, using ADOBE service. It signifies that you have read and understood the notice on the same page.
7. Upload this original application form and other required electronic documents on the YCCS website. Successful applicants will need to send the original documents to the YCCS Admissions Office during the designated enrollment period.
8. All communication and responses regarding application and administrative work (including filling of documents) must be conducted only by the applicant unless specifically instructed by the university. Otherwise, your application may be rejected.

### **Preferences of Majors**

The YCCS program offers the following three (3) majors. Indicate the order of your preference, using the pull-down menu provided below. You can choose "Do not chose" for any particular major if you do not wish to choose it. There will be another opportunity to change your preference during the second year of study in the YCCS program.

Urban Cultural Creation

Urban Social Management

Urban Creative Technologies

### **Personal Information**

1. Family name(s) written in your country's official language: \_\_\_\_\_
2. Given name(s) written in your country's official language: \_\_\_\_\_
3. Family name(s) in English as shown in your passport: \_\_\_\_\_
4. Given name(s) in English as shown in your passport: \_\_\_\_\_
5. Date of birth: \_\_\_\_\_  
(Year) - (Month) - (Day)
6. Age as of September 30, 2020: \_\_\_\_\_
7. Sex: ☐ Male ☐ Female
8. First nationality: \_\_\_\_\_
9. Are you a Japanese national? ☐ Yes ☐ No
10. Second/Third nationality (if applicable): \_\_\_\_\_
11. How many times and how long have you stayed in Japan in the past? \_\_\_\_\_ times \_\_\_\_\_ years in total.
12. If you are a foreign national other than Japanese, do you currently maintain any kind of temporary residency or permanent residency in Japan? : ☐ Yes ☐ No

Insert data of  
passport-sized photo.  
It must be taken  
within last 3 months

NB: If you answered Yes to #12, attach a copy of your visa and Japanese Resident Card (both sides) with your application.

## Contact Information

13. First contact e-mail address: \_\_\_\_\_

14. Second contact E-mail address: \_\_\_\_\_

15. Write your postal contact details in English spelling. The address must be valid until September 2020 as all official information and notifications will be sent to the stated address.

No. and name of street: \_\_\_\_\_ Suburb/Ward: \_\_\_\_\_

Town/City: \_\_\_\_\_ Postcode: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone No.: (+ )                      Mobile phone No.: (+ )

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Country Code	Country Code
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Fax No.: (+ )  
Country Code

16. Your current residential address (if different from your postal contact information):

No. and name of street: \_\_\_\_\_ Suburb/Ward: \_\_\_\_\_

Town/City: \_\_\_\_\_ Postcode: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone No.: (+        )

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Country Code

## Academic and Employment Background

## 17. Academic Background

### 1) Elementary School

If you attended more than one elementary school, write the name of the elementary school that you graduated from.

From ( ) Until ( ) Total number of years to complete elementary school: ( ) years  
 Month Year Month Year

Name of school in your country's official language: \_\_\_\_\_

Name of school in English spelling: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

## 2) Junior High School

If you attended more than one junior high school, write the name of the junior high school that you graduated from. If you did not go to junior high school, skip this section.

From ( ) Until ( ) Total number of years to complete junior high school: ( ) years  
 Month Year Month Year

Name of school in your country's official language: \_\_\_\_\_

Name of school in English spelling: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

### 3) High School #1

If you attended more than one high school, use the following section and a separate sheet of paper to write the names of all high schools that you attended.

From ( ) Until ( ) Total number of years that you attended this high school: ( ) years,  
 Month Year Month Year

Name of school in your country's official language: \_\_\_\_\_

Name of school in English spelling: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

4) High School #2

Skip this section if you attended only one high school.

From ( ) Until ( ) Total number of years you attended this high school: ( ) years  
Month Year Month Year

Name of school in your country's official language: \_\_\_\_\_

Name of school in English spelling: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_

5) University Entrance Qualification Examination

Skip this section if you did not take any university entrance qualification examination.

Full name of examination: \_\_\_\_\_

Type of module & program (if any): \_\_\_\_\_

Name of authority: \_\_\_\_\_

Date of examination: \_\_\_\_\_

Building for examination: \_\_\_\_\_ City: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

6) College, University or Higher Education Institute

Skip this section if you did not go to any college, university or higher education institution.

From ( ) Until ( ) Total number of years you attended this university: ( ) years  
Month Year Month Year

Name of school in local language characters: \_\_\_\_\_

Location: \_\_\_\_\_ City: \_\_\_\_\_

Name of school in English spelling: \_\_\_\_\_

Name of course & study program: \_\_\_\_\_

Location: \_\_\_\_\_ City: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

18. Employment Background

1) Your most recent work information in English

Skip this section if you have no working experience.

From ( ) Until ( ), Total duration ( ) years & ( ) months,  
Month Year Month Year

Name of company: \_\_\_\_\_

Location: \_\_\_\_\_ City: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

Title or type of work: \_\_\_\_\_

Outline of your duties: \_\_\_\_\_

Communication language: \_\_\_\_\_

Name of your supervisor in your country's official language: \_\_\_\_\_

Name of your supervisor in English spelling: \_\_\_\_\_

Contact telephone number or E-mail address: \_\_\_\_\_

N.B. Provide details on a separate piece of paper if you need more space to write about your academic and employment background.

## Language Proficiencies Other Than English

### 19. Proficiency in Japanese and other languages, including your native language

#### Japanese

You are not required to be able to speak Japanese at the time of your application and enrollment. This information will only be used for class arrangement.

① Indicate your level of proficiency:

☐ Native   
 ☐ Professional   
 ☐ Advanced   
 ☐ Intermediate   
 ☐ Basic   
 ☐ Elementary   
 ☐ None

How long have you been speaking? \_\_\_\_\_ years

How long have you studied? \_\_\_\_\_

② Full name of any examinations you have taken: \_\_\_\_\_

Level, type of module & program (if any): \_\_\_\_\_

Name of authority: \_\_\_\_\_

Date of examination: \_\_\_\_\_

Location of examination: \_\_\_\_\_ City: \_\_\_\_\_

State/Prefecture: \_\_\_\_\_ Country: \_\_\_\_\_

N.B. You must attach a copy of your certification with your application.

#### Other languages

You do not have to be able to speak any language other than English. This information will be only for reference.

① Name of language: \_\_\_\_\_

Proficiency level: ☐ Native ☐ Professional ☐ Advanced ☐ Intermediate ☐ Basic ☐ Elementary ☐ None

How long have you been speaking? \_\_\_\_\_

How long have you studied? \_\_\_\_\_

② Name of language: \_\_\_\_\_

Proficiency level: ☐ Native ☐ Professional ☐ Advanced ☐ Intermediate ☐ Basic ☐ Elementary ☐ None

How long have you been speaking? \_\_\_\_\_

How long have you studied? \_\_\_\_\_

③ Name of language: \_\_\_\_\_

Proficiency level: ☐ Native ☐ Professional ☐ Advanced ☐ Intermediate ☐ Basic ☐ Elementary ☐ None

How long have you been speaking? \_\_\_\_\_

How long have you studied? \_\_\_\_\_



## Self-Introduction and Motivation as a Prospective Global Leader

### 20. Self-introduction and motivation

Take a moment to read our website ([www.yccs.ynu.ac.jp](http://www.yccs.ynu.ac.jp)) to learn the outlines and characteristics of the YCCS program which is a special education program for prospective global leaders and facilitators. Then answer with more than 3 lines of sentences for each question.

#### ① Self-introduction with some description of your personality and special skills

#### ② Personal strengths

#### ③ Personal weaknesses

### 21. What is the most difficult challenge you have ever faced? Describe the experience and how you dealt with it. What are your future vision and prospects? Write a summary below and attach details on a separate sheet of paper.

## Skills & Hobbies that you can show your enthusiasm and passion

22. You must write at least 3 lines for your answer to each question.

1) Favorite academic subjects with reasons and examples

2) Favorite sports with reasons and examples

3) Academic subjects that you are not good at, with reasons and examples

4) Sports that you are not good at, with reasons and examples

5) Your hobbies, with details of how you participate in them and with whom

6) Describe how your application to the YCCS program is related to your answers mentioned above on this page.

## Study Plan and Future Objectives

23. You have indicated your preference for your major on the first page of this application. Write a short essay in English, between 350-500 words, explaining your reasons for choosing Japan, and your preferred major with respect to your desired future career. Your essay is expected to correlate with your answers to questions #20, #21 and #22.

24. Do you have future objectives and career plans for the next 10 years and the next 30 years after graduating from the YCCS program? Describe your prospective career plan, indicating specific names of occupations, businesses and products / services you see yourself pursuing/creating in the future.

25. Applications to the YCCS program are submitted from around the world. Describe why you would be a superior applicant compared with other applicants. But also indicate how you could academically cooperate with other successful applicants to the YCCS program.

## Video Self-Introduction

You are asked to prepare and upload two self-introductory videos of 180 seconds each at a video sharing site on the web (such as Youtube, v.qq.com, DailyMotion, Vimeo, Vimo and other sites where you can upload to the internet). Your presentation must be in English, and you should include the following topics.

The contents of your first video:

- General description of your personality and specialties.
- Your favorite subjects and special skills.
- Less proficient subjects and weak points.
- What you know about Japan, and your reason(s) for choosing Japan as a study destination.
- Future career plan (10-30 years) with specific names of businesses if you have to decide now.
- Explanation linking your strengths, special skills & personality with your desired future career.
- Reason(s) for applying to the YCCS program.
- What is your plan straight after your graduation from the YCCS program?

The contents of your second video:

- If you have to carry out a project for 4 years after your university admission, what could be your project plan for your future occupation and business?
- Explain what is the main purpose and goals with detailed focus and originality.
- Prospects and potential benefit for you and society.
- Show and demonstrate your leaderships in your video relating to your prospective project mentioned above.
- Why you want to be a part of the YCCS program to achieve your project.

Note: You are advised to design your proposal carefully, as you will be expected to proceed with the project according to your plan if you become a successful YCCS student with admission.

For each video you must continuously record yourself speaking for 180 seconds, with a clear view of your front face during the speech, and you may not edit any part or whole of your video file. However, feel free if you wish to add action and movement (including walking around a school campus or your house during the recording). You must memorize your speech as you are not allowed to read from any piece of paper, a computer screen or any other prompter during your speech and presentation. You are also required to prepare your presentation without any assistance. After recording, your video file should be electronically saved and uploaded at a video streaming site on the internet. You will also need to attach your presentation slide file for your second video.

In this application form, you must write the titles and URLs for each video. Note that you would better make your videos closed to the public, as your videos are important exam materials. Please make sure that you configure browsing options for your videos and URLs as private use only (or sometimes with your passwords on), so that only limited persons can browse and watch your videos.

26. Title of your first self-introduction video.

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27. Write the URL of the video sharing site that you uploaded for your first video to.

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28. Title of your second self-introduction video.

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29. Write the URL of the video sharing site that you uploaded your second video to.

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## Self-evaluation for Your Leaderships and Character

30. The YCCS program seeks to develop and nurture leadership and team collaboration skills among its students. To help improve team dynamics, it is important to draw out the strengths and characteristics of each member, delegate work accordingly, and foster a sense of cooperation. The following questions are designed to evaluate your leadership skills, collaboration skills and emotional intelligence (EQ) for effective team building. There is no ideal or preferred way of answering each question; in other words, no right or wrong answer. We ask you to answer the following questions by simply trusting your instinct and intuition and selecting either “(A)” or “(B)”. Your answer may be a factor when deciding the class coordination of successful applicants for effective team building.

- |  |   |   |
|--|---|---|
| (1) In a meeting, do you tend to be (A) an active speaker or (B) a good listener (or silent observer) open to other members' suggestions?  | A | B |
| (2) If there is not much time left during a discussion and meeting, are you (A) good at taking an initiative to wrap-up the meeting or (B) good at balancing and following others?   | A | B |
| (3) Do you like (A) creative activities and interests more than practical activities and interests or (B) practical activities and interests more than creative activities and interests?  | A | B |
| (4) In a meeting, do you try to (A) propose an idea and plan for a solution, or (B) ask questions and express your opinions more?  | A | B |
| (5) Do you think that you have (A) many different types of friends or (B) only a few but trusted friends?  | A | B |
| (6) If you were to collaborate with other team members on a project, do you often believe that (A) instructions and directions are important to decide for achieving the quality of work or (B) self-motivation, collaboration and consensus are more important for the satisfaction of the members? | A | B |
| (7) Do you believe that (A) knowledges and skills are more important or (B) motivation and attitude are more important?  | A | B |
| (8) Do you think that (A) actual results are more important or (B) the discussion process and group consensus are more important?  | A | B |
| (9) If you were to collaborate with other team members on an art project, do you believe that (A) your logical and rational explanation are more important for the effective team-work, (B) your impression, instinct and intuition are more important for the quality of art work?                  | A | B |
| (10) Are you good at (A) taking a big picture on a discussion and an on-going project, or (B) are you good at actual detailed work that is sitting in front of you?  | A | B |

## Notice to the Applicant

**[Notice]** All admissions decisions taken by Yokohama National University rely on the statements made on the application form, in the video letter and in the supporting materials supplied by you and your nominee. All personal details of the applicants, including screening scores and information contained in the application materials, may be used, in addition to the screening process, for enrollment procedures including class configuration, admission fee waiver (based on specific requests), scholarship allocation and further research in YNU aimed at curriculum development. The information will not be used for any other purposes and will not be disclosed to any third party. Inquiry may be made to the appropriate authority for clarification if necessary.

If the university believes that any information or statement contained on your application form, video letter and supporting materials may not be true, accurate, current and complete, or any material submitted in support of your application may not be entirely your own original work, except where clearly stated otherwise, it may take necessary steps to verify, in association with appropriate authority and other parties, that information or statement, or to confirm that any supporting material is entirely your own original work, except where clearly stated otherwise.

If, in the opinion of the university, any information or statement provided on this application form is not true, accurate, current and complete, or any supporting material is not entirely your own original work, except where clearly stated otherwise, the university retains the right to reject your application at any time either before or after admission. If you have been made an offer by the university, then the university may under these circumstances withdraw or amend that offer. If you have been admitted as a student, you may be subject to disciplinary action which could result in your expulsion from the university.

## Declaration by the Applicant with His/Her Signature

By signing this application form below, you confirm your acceptance of these statements mentioned above and below. If you do not sign this form below, your application will not be processed and no notification will be sent to you from the university.

“I declare that I have confirmed that the information I have provided on this application form is to the best of my knowledge true, accurate, current and complete; and I agree to notify the university promptly if any information contained on this application form should change, in order to keep it true, accurate, current and complete. I have also confirmed that all supporting work submitted as part of this application is entirely my own original work, except where clearly indicated otherwise, and does not include any plagiarized elements.”

**ADOBE Electronic Signature  
of Applicant**